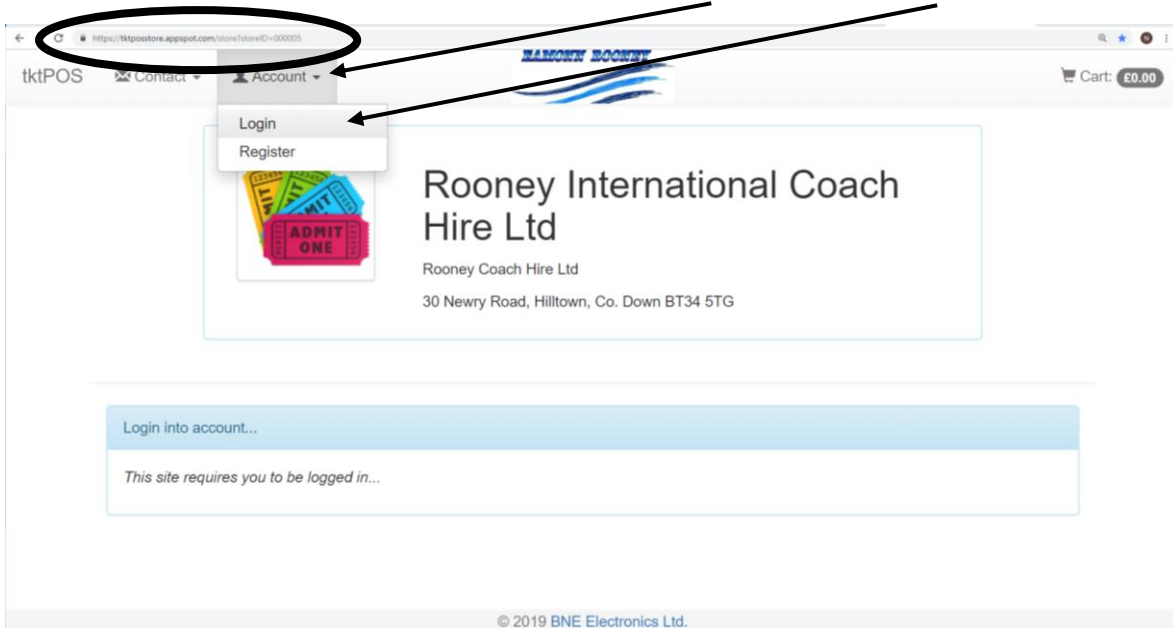


# Rooney International Coach Hire Ltd

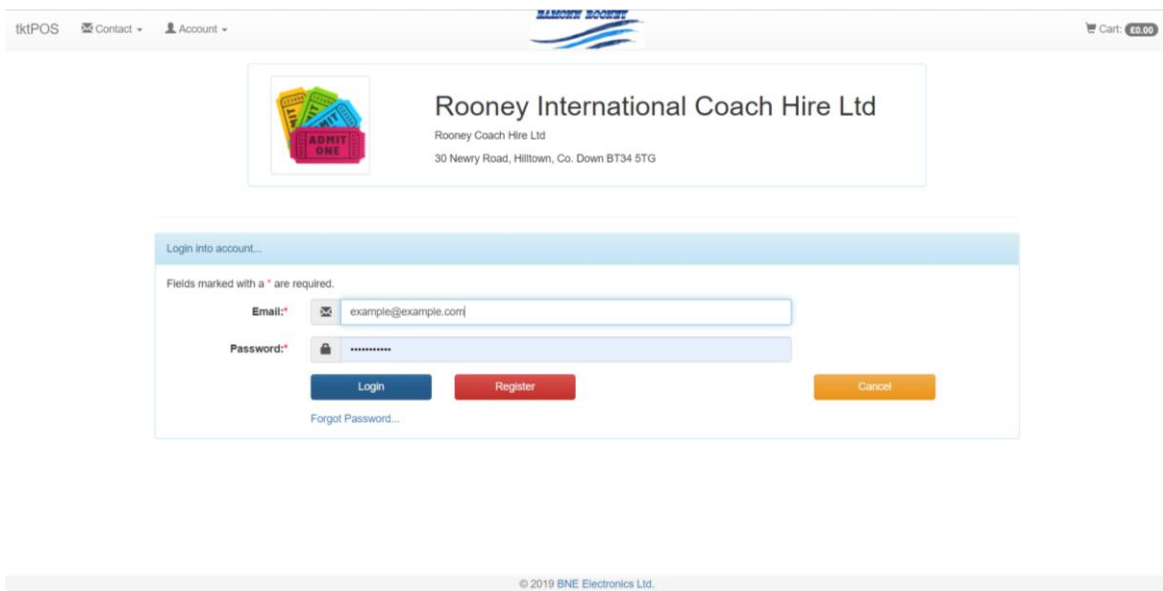
## How to Request your New Travel Card: Step by Step Guide

Please go to; <https://tktposstore.appspot.com/store?storeID=000005>

To log in, on the top left corner of your screen; click on 'Account' and then 'Login'.



Enter your Email address and Password that you used to sign up for the tktPOS account



*If you haven't already registered for a tktPOS account, you will need to click 'Register' and complete the online form. Then, continue with the rest of this guide.*

If you have successfully logged in, you should now see the following:

The screenshot shows the website header with 'tktpOS', 'Contact', and 'Neal / Account' in the top left, and 'Cart: £0.00' in the top right. The main content area features a large box with the Rooney International Coach Hire Ltd logo (a stack of colorful tickets) and the company name. Below the logo, it says 'Rooney Coach Hire Ltd' and '30 Newry Road, Hilltown, Co. Down BT34 5TG'. Underneath this box, there are two product listings: 'DUBLIN EXPRESS Commuter Card' and 'BELFAST EXPRESS Commuter Card'. A yellow box highlights the 'DUBLIN EXPRESS Commuter Card' with the text 'TopUp tickets not available for this kind of smart card...'. The footer contains '© 2019 BNE Electronics Ltd.' and a date '02 May 2019 Thursday'.

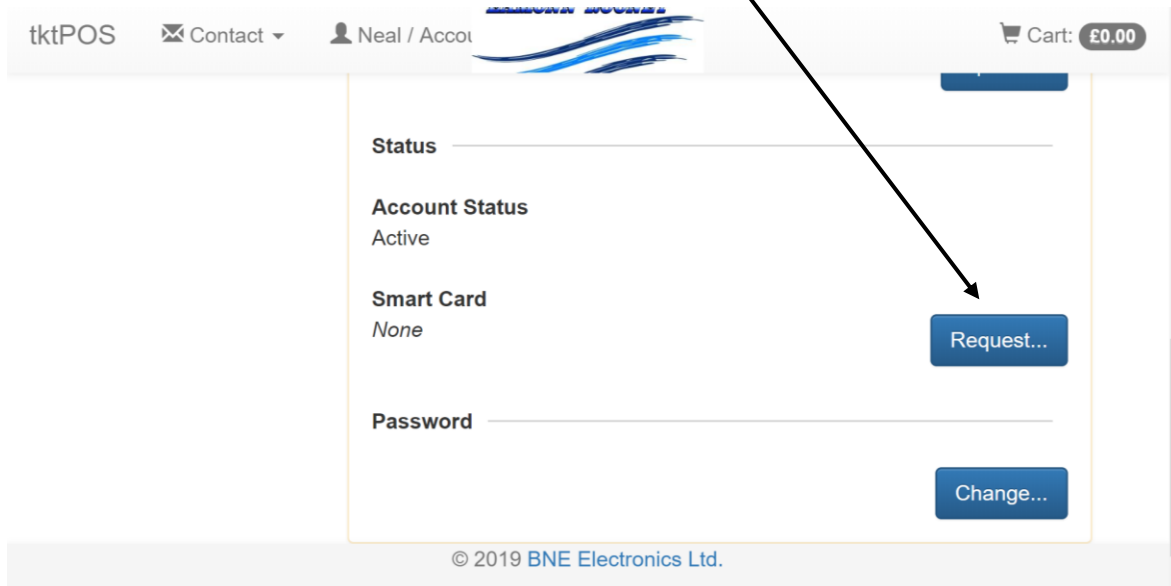
In the top left corner, click on "<Name> / Account", then "My Account"

This screenshot is identical to the one above, but with two black arrows pointing to the 'Neal / Account' dropdown menu in the top left corner. The dropdown menu is open, showing 'My Account' and 'Logout' options. The 'My Account' option is highlighted. The rest of the page content remains the same.

You should now be on your account page. Here you will see:

- Contact Details: Account Ref, Name & E-mail Address
- Status: Account Status & Smart Card
- Password

To request your new smart card, click on the blue button “Request...” beside Smart Card (*None*)



Complete the online form by filling in your Name, Address, Town & Postcode

**IMPORTANT:**

**ZONE:** Choose Belfast or Dublin, depending on which route you will be using the card

**LOCATION:** Select where you board the coach each morning.

**CARD:** FULL WEEK MONEY PASS

## Request Smart / Travel Card

Fields marked with a \* are required.

**Post a Physical Card**

**Name:\***

Persons Name

**Address:\***

Address Line 1

Address Line 2

**Town:\***

Town / City

**County:**

County

**Postcode:\***

POSTCODE

**Your Boarding Stage/Zone**

**Zone:\***

<All Routes>

-- Select a Location --

**Type of Card**

**Card:\***

-- Select a Card --

✓ Request Card

Once completed, click on "Request Card". Ensure Zone, Location and Card are all correct!

For initial value, the minimum amount you can choose is £38.00. You can choose this to be a higher amount if preferred.

### Initial Card Value

Value:\*


*If you have no initial card value you may be unable to use the card.*

✓ Request Card

You should now see a screen with a summary of your details, the initial value you want on the card and the exact Zone you have chosen.

Contact ▾ Neal / Account ▾

**RAMONN ROONEY**



Rooney Coach Hire Ltd  
30 Newry Road, Hilltown, Co. Down BT34 5TG

A "Full Week Money Pass" card has been requested for:

Account: XX-XXXXXXX-XXXXXXX-XX  
Name: Your Name  
Address: Your Address  
Value: Your chosen Initial Value in £  
Zone: Belfast or Dublin/Pick up Point/Zone

You must now successfully pay the above amount to receive the requested card.

Cancel

PayPal Checkout

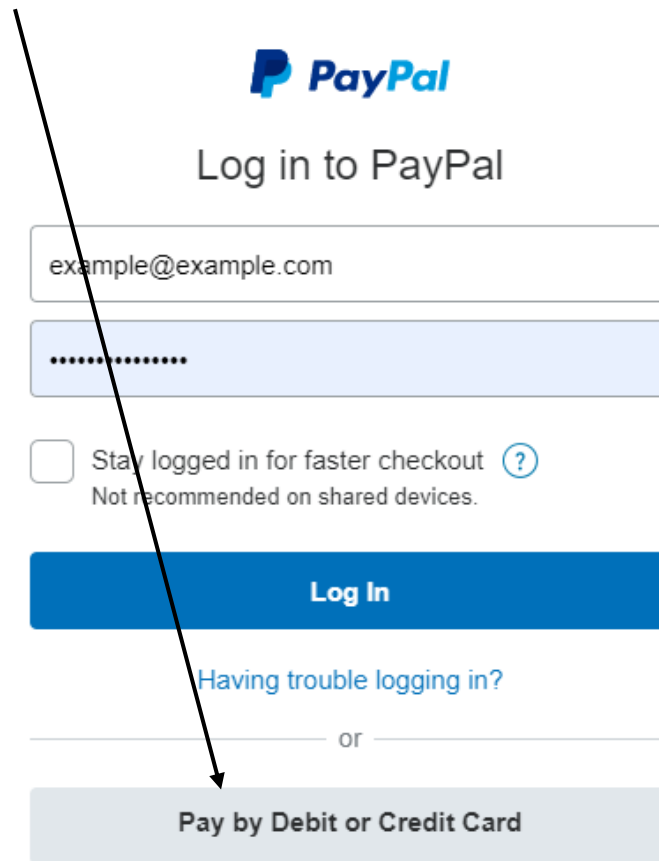
You need to make payment before your card will be sent out. To do this, click on "PayPal Checkout"

**If you have a PayPal Account:**

Log in using your PayPal Account details and follow the instructions to make payment

**If you DO NOT have a PayPal Account:**

Click on “Pay by Debit or Credit Card” below the PayPal Log in



The image shows a screenshot of the PayPal login interface. At the top is the PayPal logo. Below it is the heading "Log in to PayPal". There are two input fields: the first contains the email address "example@example.com" and the second is a password field with masked characters. Below the password field is a checkbox labeled "Stay logged in for faster checkout" with a help icon and the text "Not recommended on shared devices." Below this is a blue "Log In" button. Underneath the button is a link "Having trouble logging in?". Below a horizontal line with "or" in the center is a grey button labeled "Pay by Debit or Credit Card". A black arrow points from the text above to this button.

Complete the PayPal Guest Checkout form in full with your card number, address and contact info.

Choose whether you'd like to create a PayPal account or would prefer not to.

Then click on the blue “Pay now Button”.

Once complete, your card will be dispatched to your address within 7-10 working days.

When you receive your card, it is ready to use straightaway. Just present it to the driver onboard the coach and they will tap it on the machine.